



## PGC Budget Committee Meeting

February 28, 2023 1:00 PM – 3:00 PM

### MINUTES

**Member of Budget Committee:** John Al-Amin (Chair), Erin Denney (A), Guillermo Villanueva (A) Susan Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Emily Oryall (S), Samin Amin (S)

**Alternates:** John Halpin (A), Anthony Tave (A) , Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F) Vaishali Jogi (C), Linda Liu (C), E, Athena Steff (C) Shannon Rouchon (S)

**Members Present:** John Al-Amin (Chair), Erin Denney (A), Guillermo Villanueva (A) , Susan Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Michael Snider (C), David Delgado (C), Emily Oryall (S),

**Members Absent:** Maria Salazar- Colon (C), Samin Amin (S)

### Meeting Called to Order at 1:07 PM

No.	Item	Discussion/Outcome	Follow-up/Individual Response
1.	Roll Call	Roll call was taken.	VCFA Office Rep.
1.	Approval of agenda	Agenda approved by common consent.	Chair
2.	Approval of Minutes <ul style="list-style-type: none"> <li>• January 24, 2023</li> </ul>	Dr. Al-Amin asked for a motion to approve January 24, 2022, minutes. Jessica Buchsbaum moved to approve the minutes. Erin Denney seconded the motion. All Members said “Aye” Meeting minutes approved unanimously.	Chair
3.	Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>	
4.	Report from Constituent Groups	<ul style="list-style-type: none"> <li>• Associated Students – No report.</li> <li>• Academic Senate – Susan Atwood wanted to share an FYI and expressed her enthusiasm about the State Chancellor's office issuing their first principal, apportionment and report of the total computational revenue for the year, and for the first time in many years, there was no deficit factor.</li> <li>• Admin Association – No Report.</li> <li>• AFT – No report.</li> <li>• Classified Senate – No Report.</li> <li>• SEIU – No Report.</li> </ul>	
5.	New Items <ul style="list-style-type: none"> <li>• FY 22 Reconciliation Report</li> <li>• 8 year Fiscal Plan</li> <li>• Multi-year Budget draft</li> </ul>	<ul style="list-style-type: none"> <li>• FY 22 Reconciliation Report - Dr. Al-Amin provided an overview with the FY 22 Reconciliation Report. He explained the differences in the unaudited and audited totals in Revenues and Expenditures. He</li> </ul>	

		<p>also highlighted apportionment deferrals, year-end apportionment receivables, deficit adjustment, sales tax increase and a correction of project HEERF transfer.</p> <ul style="list-style-type: none"> <li>• 8-year Fiscal Plan- Dr. Al-Amin continued to provide insight and an overview of the 8-year fiscal plan, which was adopted by the Board of Trustees. He highlighted the different allocations that were part of the funding model for the district, provided insight about the allocations, and how the district can move forward with Prop 39 bond funds, and be eligible for certain parts state funding (i.e. maintenance &amp; deferred maintenance).</li> <li>• Multi-year Budget draft - Dr. Al-Amin explained last May that the Multi-year Budget draft was created to provide guidance to use as a tool to move forward to gauge how to proceed with strategic planning. He explained that the information needs to be updated but he wanted to share this document, so the committee has an idea of the format and the strategic planning moving forward. He continued to explain that once the information has been updated, he would bring it back to discuss with the committee.</li> </ul>	
6.	<p>Standing Items</p> <ul style="list-style-type: none"> <li>• District Financial Report Monthly Report as of January 2023</li> </ul>	<p>Dr. Al-Amin provided an overview of the district financial monthly report. He explained that the district is still waiting for revenue dollars to make the necessary adjustments to transfer in amount of Revenue categorical. He highlighted modifications and apportionments to the revenue total amounts. He explained that the district is on point to meet our planned expenditures and revenues for the year.</p>	Chair
7.	Adjournment	<p>Dr. Al-Amin asked for a motion to adjourn the meeting. Katia Fuchs moved to adjourn the meeting and Guillermo Villanueva seconded the motion. Meeting adjourned at 2:07PM.</p>	Chair