

Enrollment Management Committee
1:00 pm - 2:00 pm on April 27, 2023
Zoom link: <https://ccsf-edu.zoom.us/j/87239501288>

DRAFT MINUTES

[Zoom recording](#)

Members: Geisce Ly (Admin Co-Chair), Mitra Sapienza (Faculty Co-Chair), J Carlin, Edie Kaeuper, Edgar Torres, Enrique Velez, and Heather Brandt

Alternates: Cynthia Dewar

Resource Support: Lisa Cooper-Wilkins and Pam Mery

Guests: Simon Hanson

Final Spring 2023 Meeting: 5/18

	Items	Discussion	Action
1.	Welcome	EMC Co-Chair Mitra Sapienza was just recently elected to the ASCCC Executive Committee as Northern Representative.	
2.	Approve today's agenda	No discussion.	Approved
3.	Approve March 16th Minutes	No discussion.	Approved
4.	5-year Budget Projection	Chancellor Martin shares the 5-year Budget projection plan and is interested in looking to EMC for collaboration on the path forward with growth. Spring semester is instructionally 15 FTEF higher than the Fall; we are seeing students are overall taking fewer units. And we are down about 200 ftes from the Fall. Inquiries about where we added, how we did with the additions. How are we adding with intentionality and where did adding result in an increase in FTES. Where is the agency in this discovery for EMC?	have VC of AIA to share communications with EMC advocate for course repeatability (AB 811) Get access to what tools departments have to see how many students beyond the waitlists are requesting the course; what are the

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		<p>Top 10 High Impact Strategies Student Engagement.pdf</p> <p>Hyflex might help with giving students more access. Academic Deans are monitoring summer enrollment numbers; looking at what classes can be added to the schedule with a measured growth approach.</p> <p>Department chairs have access to students who are interested in a course after waitlists are full</p>	<p>mechanisms... check with AVC Boegel</p> <p>Monthly update from the IPQS (internet protocol quality score) work group</p>
5.	Student Support Strategies Ad Hoc Committee	<p>VC Lisa Cooper Wilkins shares the Student Support Strategies updates and presentation on updates. Spring 2023 SSS Ad Hoc Board Presentation.pdf</p> <p>Vice Chancellor Ly shared work that is being done at the Student Affairs and Academic Affairs retreat on April 28th, 2023. Student Experience Crosswalk.pdf</p>	n/a
6.	Student Experience	<p>Student discrimination concerns in the classroom and in relation to faculty. We are losing students to discrimination from faculty. Inflexibility of faculty is negatively impacting student success but also a point of concern when we are trying to grow enrollment. The way we engage with students informs and potentially inhibits our enrollment.</p> <p>Dean Dewar offers to share online learning data about student experience.</p> <p>RP group is currently working on a campus climate survey.</p> <p>Diversity committee has discussed implicit bias incident response team; restorative justice approaches to campus conflict</p>	<p>*Survey to students asking what times/days they prefer taking classes</p> <p>*Review the student grievance process</p> <p>*review student conduct but also include employee conduct</p>
7.	Hyflex Pilot – workgroup formation – committee vote	Cynthia Dewar	Item tabled to next meeting.

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8.	Multi-year enrollment management plan CCSF Enrollment Growth 2023	All	Item tabled to next meeting.
9.	Future Agenda Items	<ul style="list-style-type: none"> ● Hyflex pilot workgroup – vote ● Multi-year enrollment management plan CCSF Enrollment Growth 2023 – discussion ● online learning data about student experience from OLET and ORP (Cynthia and Pam) ● Look at waitlist data and data beyond waitlists (Tom Boegel) ● Review date for next meeting as it conflicts with final exam week. 	

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Or iPhone one-tap (US Toll): ++16694449171, 87239501288#

Find your local number: <https://ccsf-edu.zoom.us/j/kdNcw9pAue>

Meeting ID: 872 3950 1288
