Enrollment Management Committee
1:00 pm - 3:00 pm on August 24, 2023
Zoom link: https://ccsf-edu.zoom.us/j/84558695470

DRAFT AGENDA

Members: Geisce Ly (Admin Co-Chair), Mitra Sapienza (Faculty Co-Chair), J Carlin, Edie Kaeuper, Monika Liu, Katia Fuchs, Edgar Torres, Colin Hall, Silvia Urrutia, Christina Michaud, and Heather Brandt

Alternates: Cynthia Dewar, Mandy Liang, Amy Coffey, Steven Brown, and Nicole Fang

Resource Support: Lisa Cooper Wilkins and Pam Mery

	Items	Facilitator	Duration/
1.	Welcome + Intros New members	Mitra and Geisce	5 minutes
2.	Approve today's agenda	Mitra	2 minutes
3.	Approve May 18th Minutes	Mitra	3 minutes
4.	Review EMC 2022-23 Objectives for approval in October EMC meeting: ● Prioritize closing the opportunity gaps for Black/African American students and for other disproportionately impacted populations using the college Student Equity Plan and student equity data to ground this committee's recommendations. ● Recommend actions to align course and program offerings with student needs using waitlist, student equity, and other available and appropriate data. ● Recommend actions on all aspects of college functions that affect enrollment and growth, including scheduling, budgeting, program development,	Geisce	10 minutes

	marketing, targeted outreach, and registration processes, while not conflicting with contractual agreements.		
5.	Enrollment Management Academy update Multi-year enrollment management plan CCSF Enrollment Growth 2023 Friday, August 18th Board presentation for Enrollment Management Retention and Enrollment Outreach Resolution, passed May 30, 2023	Katia, Geisce + Mitra	20 minutes
6.	2023-24 Meeting Schedule Third Thursdays of the month 1-3pm ● Aug 24th (fourth Thursday) ● September 21 ● October 19 ● November 16 ● December 7 or 14 (first or second Thursday)	Mitra and Geisce	10 minutes
7.	2023-24 EMC Hopes and Expectations	All	15 minutes
8.	Future Agenda Items	All	3 minutes

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