

Facilities Committee Meeting Minutes – November 21, 2022

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:03 PM**. In keeping with COVID-19 procedural standards this meeting was held via video conference.

a. Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Anthony Tave, Kit Dai, Zachary Lam
Faculty: Steven Brown (co-Chair), Wynd Kaufmyn, Madeline Mueller, Thomas Menendez
Classified Staff: Maria Salazar-Colon, David Delgado
Students: Chineseman Lai, Maurice Chilton II (both are new members of the committee)
Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators:
Faculty: Alan D'Souza
Classified Staff: Karl Gamarra, Michael Snider
Students:
Unrepresented:

Not Present:

Administrators: David Yee (alternate)
Faculty:
Classified: Athena Steff, Carlita Martinez (alternate)
Students:
Unrepresented:

Resources: Facilities Committee Web Page

2. Approval of Agenda

- a. Recommended change by AVC Vasquez: Chancellor Martin has some information regarding the Diego Rivera Mural and would like to work that in later in the meeting when he is available. Madeline Mueller also noted a correction to today's date on the agenda. Motion to approve amendments to the agenda by Steven Brown, seconded by Karl Gamarra. No Nays or Abstentions. Motion passed by acclamation.

3. Public Comment – Items not on the agenda

NOTE: Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Elizabeth Smith, Instructor English Department, statement submitted in writing: My comment to the Committee is this: *The faculty, staff, and students deserve responsive service from Facilities, and for every project that affects working and learning conditions there should be a name of a person responsible attached to a timeline made public. It is clear administration cannot be trusted to respond to student needs; too many students are working in hostile, cold conditions with no end date in sight. There has been ample time for these projects to have been completed, and cold classroom and office conditions are unhealthy and*

are obstacles to learning. I plan to visit Facilities meetings and make my voice heard until more accountability can be given to the people working in on-campus, and I expect to see a commitment to students in this Committee's proceedings: otherwise I must conclude that student learning is not a priority to the Facilities Committee.

- b. Chineseaman Lai, Facilities Committee Member, statement submitted in writing: *CCSF's Vision states that CCSF is to "provide a sustainable and accessible environment where we support and encourage student possibilities". However, campus buildings such as Chinatown center closes access to floors not being used for classes and limits access to study space. Is this approach of "take your class and get out" really the way to provide an environment to encourage student possibilities? Or is it designed to just maximize state funding formula on class enrollment and FTSE? If space is being underutilized due to being open for limited hours or access, then the rationale for more space or renovations is questionable at best.*

4. Approval of Minutes

- a. 10/24/22 meeting minutes; No comments or discussion on minutes.
- b. Motion to approve by Steven Brown, 2nd by Wynd Kaufmyn. Abstentions: Chineseaman Lai, Zachary Lam, and Maurice Chilton. No nay votes. Motion passed by acclamation.

5. Associate Vice Chancellor Report – Construction Projects – Alberto Vasquez

- a. Bond Projects
 - i. Last time we previewed the new webpage. Review of the pages that are now live. New "path of travel" slide.
 - ii. DRT – we are close to getting the final updated construction estimate reconciliation. This will be available for the December meeting.
 - iii. STEAM was approved by DSA. We are slated to start fencing and other preparations 12/18-12/19.
 - iv. SSC is close to being approved by DSA. We are in the process of getting procurement for subcontractors. The relocation of Conlan residents is underway.
 - v. The bookstore is relocating to Smith Hall.
 - vi. The 600 and 700 bungalows will accommodate some of the departments from Conlan.
- b. State Projects
 - i. 750 Eddy – we have submitted all the documents on our end; the state is reviewing costs. Next steps are pending their confirmation of funds.
 - ii. Some work is taking place in the Science Dept. on the fire alarm systems.
 - iii. Cloud Hall is in structural review. Documents have been submitted to DSA for structural analysis and we are awaiting comments.
 - iv. Allied Health is relocating 3 programs to John Adams (Registered Nursing, Dental and DMI). We are having meetings with the user groups and reviewing preliminary test fits.
 - v. We are wrapping up the Mission Center smart classroom project and the restroom renovation at Creative Arts.

6. Buildings & Grounds Director's Report – Director Anthony Tave

- a. Heat is an issue across the district that we are working to address.
- b. Addressing 7.22 and 7.23 of our policies with recycling. We are looking at all of our Zero Waste stations to inventory and confirm routing plans to empty waste bins.
- c. Each building that has heat issues has a contractor that has looked at it and we are pulling quotes together.
- d. Inspections found a grounded-out motor at Batmale that needs replacement. One motor is running, but it is the supporting motor not the main. Thermostats were missing batteries as well; those are on order.

- e. Student Health – we needed to order another motor for the boiler, should see improvement when that is in place.
- f. We distributed 60 ceramic heaters throughout the district to provide some comfort heat while the other things are happening. 30 more are on order.
- g. There is a temporary solution for the library that we are hoping to turn around quickly. We are trying to track down structural plans from DSA to evaluate the weight on the roof.
- h. We had 4 work orders regarding mold.

7. Special Report by Chancellor Martin

- a. SF MOMA is currently housing the Diego Rivera mural through December 2023. They are asking for us to find new housing by January 2024.
- b. After meeting this morning there is the potential to bring the mural to the Treasure Island Museum (where it originally was). The TI Museum is interested in having a focused exhibition for a couple of years like SFMOMA did. They would have to renovate to accommodate the mural, so they are looking for a 3-4 year commitment (Jan 2027/28). This is very much open to negotiations, but to avoid storage costs and also provide a venue for display, this is a viable option. The TI Museum is asking for a commitment to their plan before the winter break, with specifics to be negotiated at a later time.

8. Old Business

- a. None.

9. New Business

- a. Board Items Informational
 - i. Notice of completion for Mission smart class project
 - ii. Notice of completion for Creative Arts restroom project
 - iii. Addition of Chinese man Lai to CBOC (interview pending)
- b. Board Action Items
 - i. none

10. Future Business

- a. Call for agenda items
- b. Building/Space Inventory
- c. Report on rental of facilities (Madeline Mueller)
- d. Change January meeting to 1/30 – confirm at December meeting.
- e. Possible special meeting to discuss the move of Diego Rivera Mural.

11. Adjournment – Meeting adjourned at 2:28 PM