



**Participatory Governance Council
May 5, 2022**

MINUTES

Meeting Called to Order at 3:34 PM		
No	Item	Discussion/Outcome
1.	Land Acknowledgment (Procedural)	
2.	Roll Call (Procedural)	<p>Council Members present: Administrators: Lisa Cooper Wilkins (Chairperson), Jill Yee, John Halpin, Wendy Miller Classified Staff: Athena Steff, Chris Brodie, Michael Snider Faculty: Malaika Finkelstein, Maria Del Rosario Villasana, Simon Hanson Students: Angelica Campos, Siwei Tang, Darieus Rego</p> <p>Council Alternates present: Administrator: Mildred Otis Classified Staff: Karl Gamarra, Linda Liu, David Delgado Faculty: Mitra Sapienza, Joseph Reyes Students: Heather Brandt, Yun feng Tan (Victoria)</p>
3.	Approval of Agenda May 5, 2022 (Procedural)	Motion to approve May 5, 2022 agenda. Malaika Finkelstein requested for the item 9.b to be moved up on the agenda. Moved by Wendy Miller. Motion passed.
4.	Approval of Minutes April 21, 2022 (Procedural)	Motion to approve April 21, 2022 minutes. Moved and seconded by Simon Hanson and Maria Del Rosario Villasana. Motion passed.

Minutes by AD

5.	PGC Meeting – May 19, June, August 4 meetings (Continue the Discussion)	<ul style="list-style-type: none"> • Dr. Lisa Cooper Wilkins stated that the May 19th PGC meeting time is in conflict with the upcoming Board meeting. The request for the June and August 2022 meetings was made because the institution’s budget will be available for the PGC to review at that time, however, the faculty members will be off contract during these months. Floor opened to the discussion. • Simon Hanson stated that the request from the last meeting was to get clarification from the Administration on whether the PGC will be asked to provide input on the annual budget and what kind of participation would be needed. Regarding May 19th scheduling conflict, it was already decided that the Council will not be moving its meeting to accommodate the Board meeting. He added that PGC is on track to provide no participatory input to the budget unless it can be brought to the PGC on the next scheduled meeting in May. It was understood that there will be a chance for input on the final budget before it is adopted, but not on the tentative budget. Motion to communicate clearly to the Board that there has not been participatory input on the tentative budget. • John al-Amin stated that similarly to last year, the PGC Budget Committee is not planning on scheduling meetings during June and July. The discussion of the budget will happen at their May meeting and when the Committee resumes meeting in August. August 4th is the ideal time for the PGC to have a conversation and provide input on the adoption budget prior to it being submitted to the Board for review in September. Depending on when PGC would meet in September, there could be an additional opportunity for PGC to provide input then. Overall, there is no need for the PGC to schedule a meeting during the summer. The tentative
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		<p>budget is going to be based largely on the current year one with some adjustments and needs to be created so that there is an operating plan put in place by July 1st.</p> <ul style="list-style-type: none"> • Athena Steff asked to clarify the issue with the proposed summer dates. • Motion to extend time by 3 minutes is moved by Wendy Miller and seconded by Angelica Campos. Motion passed. • Maria Del Rosario Villasana asked if it is possible to move August 4th meeting closer to the time when the faculty is going to come back from the summer break. Dr. Cooper Wilkins responded that there will be August 18th meeting as well. Councilmember Villasana proposed to discuss the budget on the August 18th and to avoid scheduling the PGC meeting on August 4th.
6.	Public Comments on Items not on the Agenda (Procedural)	<ul style="list-style-type: none"> • Harry Bernstein stated that it is likely that there will be layoffs tomorrow and added that some of these layoffs are not based on the correct information, and that the research on the impact of the layoffs on the certificates and the students was not completed. The layoffs will negatively impact horticultural degrees and certificates, as well as aircraft maintenance program.
7.	Chancellor's Report	<p>Chancellor David Martin shared the following updates with the Councilmembers:</p> <ul style="list-style-type: none"> • 2022 Commencement is a few weeks away and will take place in person at the George M. Rush Stadium. • Alumni of the Year Award goes to a City College paramedic graduate, who is the first female Fire Chief in the history of the Santa Clara County fire department.

		<ul style="list-style-type: none"> • Regarding the Performing Arts Education Center (PAEC), the first meeting with building users and architects took place recently. The original plans regarding the 77,000 square foot facility were approved by the Board a couple of years ago. The conversation about the future for the project will continue in the next couple of weeks. • In the Fall 2022 City College will be reviewing existing bond budgets and looking at how the inflation has impacted their viability. Original bond budgets that were developed before the pandemic might not be viable based of the current market rate for construction. Discussions about the allocation of bonds will continue in the Fall through participatory governance channels. <p><i>Questions and Comments:</i></p> <ul style="list-style-type: none"> • Simon Hanson asked the Chancellor what percentage of the 2020 bonds have been sold already. The Chancellor replied that he doesn't have the exact information on the percentage of the sold bonds, but that he can follow up with the PGC regarding this question in the next couple of days.
8.	Awards and Recognition (Information)	<ul style="list-style-type: none"> • Tom Boegel congratulated the recent graduates, faculty, and the Department Chair of the Diagnostic Medical Imaging (DMI) program. Once again, the 100% pass rate on the licensure exam has been achieved. • Heather Brandt recognized the faculty and students who are on campus protesting the layoffs. • Wendy Miller recognized Phlebotomy department graduates.
9.	Old Business	

	<p>a) Continue the Discussion of Public Comment Protocols and Procedures (Discussion/Possible Action)</p> <ul style="list-style-type: none"> Continue the Discussion of Roles and Responsibilities of PGC Members (Discussion) 	<ul style="list-style-type: none"> Malaika Finkelstein stated that PGC’s responsibility to hear public comments does not depend on whether the comment is liked or not. Simon Hanson stated that since the professional development needs to take place first, the item should be tabled for now. In the future it is important to develop a protocol that would allow the public to have a voice in this Participatory Governance Committee. He reminded the councilmembers that currently there is no clear way to take public comments. <p><i>Comments and Questions:</i></p> <ul style="list-style-type: none"> Malaika Finkelstein asked if it is possible to share the email address that the audience could use to send their public comments. The email was posted in the chat and the audience was invited to send their public comments to pgc@ccsf.edu Darieux Rego stated that a unified policy regarding public comment throughout PGC needs to be established. No public comments.
	<p>b) R2C Update (Report)</p>	<p>Alexis Litzky provided the Councilmembers with the following updates:</p> <ul style="list-style-type: none"> Face covering while indoors is still required. There were some suggestions about better messaging in addition to some policy requests from the administration about the mask mandate. Some of the messaging regarding masking is being shared through the social media and other channels. This item will be discussed during the next PGC Health and Safety meeting since they have the purview over the safety plan. The policy can be found in section 6 of the safety plan, which is available on the website.

		<ul style="list-style-type: none"> • This year the Commencement ceremony will be held in-person at the George M. Rush Stadium. Whether or not the mask mandate should be enforced at the outdoor commencement has been discussed, and the general conclusion, seconded by Chief Vasquez, was that the mask mandate will be too difficult to enforce at that time. Masks would still be required indoors, as well as a proof of vaccination and a completion of the QR-code form needed to participate in contact tracing. R2C continues to have discussions on how to change the culture around mask-wearing at the City College, which includes putting additional signage up. • The discussions on how R2C should be institutionalized and what does it have purview over continues as well. <p><i>Questions and Comments:</i></p> <ul style="list-style-type: none"> • Athena Steff wanted to clarify if the policy that Alexis Litzky was referring to is part of the communicable diseases policy which includes the vaccine policy. Alexis Litzky responded that the vaccine policy is part of the AP 2.23, which the Health and Safety committee has purview over, but that the mask mandate is part of the Health and Safety plan. Anthena Steff added that there is too much uncertainty regarding the Health and Safety policies, and that most conversations revolve around the safety part of the plan, rather than the health part. It is disheartening that the College is behind on the decisions that need to be made regarding its Health and Safety policies. • Motion to extend the time by five minutes moved by Simon Hanson and seconded by Joseph Reyes. • Darieus Rego highlighted the importance of having a transparent, functional, and inclusive space in which these decisions can be made and
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		<p>added that these meetings should not be happening outside of the public eye. He stated that he hasn't seen any of the public health decisions being made with the input from the public health officials and data or from the wider college's community and added that it is unacceptable that students were not able to participate in the R2C for more than a year because they are the ones that are the most affected by these decisions. He supported the idea of R2C becoming a workgroup of the PGC.</p> <ul style="list-style-type: none">• Simon Hanson stated that there is an overlap between the Health and Safety workgroup and the R2C, but that the Facilities are also a part of the conversation. He recommended to make R2C an official workgroup of the PGC with an explicit direction to work with the sub-committees of the PGC, such as Health and Safety and Facilities.• Jill Yee stated that the Facilities are short of staff and have limited resources but are working around the clock. They deserve a lot of credit for all their hard work, and especially for bringing 30% of classes back on campus. She was concerned about Simon Hanson's recommendation to make the R2C an official workgroup of the PGC because it would add additional layer of bureaucracy, without providing better accountability and added that the R2C plan should be left under the supervision of Alexis Litzky and the Facilities. She added that if any improvement needs to happen, then it can happen within the existing structure.• Malaika Finkelstein asked for clarification on what it would mean for the R2C group to become a workgroup of the PGC. Simon Hanson responded that PGC would be setting the parameters, hearing the reports, and relating back to the workgroup. If R2C were to make any suggestions on health and safety, then it would have a clear pathway to make their
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		<p>recommendations, which the PGC could then endorse and relay to the Administration and the Board. Currently the R2C does not connect to any formal structure and only can make recommendations and share information.</p> <ul style="list-style-type: none"> • Motion to continue the discussion moved and seconded. • Mitra Sapienza stated that the priority right now is to give the workgroup a sense of authority and that the more people participate in making the decisions about the return to campus, the better. • Wendy Miller stated that it is difficult to align the decisions that are being made with the ever-changing reality of the pandemic and seconded Jill Yee’s opinion that it might be possible to improve how R2C functions within the existing structure. • Recommendation by Councilmember Simon Hansons: the motion to recommend the R2C workgroup to become a workgroup of the PGC. The votes of the Council Members: Administrators: Jill Yee - <i>NO</i>, John Halpin - <i>YES</i>, Wendy Miller - <i>abstained</i>; Classified Staff: Michael Snider - <i>NO</i>, Chris Brodie - <i>YES</i>; Students: Angelica Campos - <i>YES</i>, Darieus Rego - <i>YES</i>, Siwei Tang - <i>YES</i>; Faculty: Malaika Finkelstein - <i>abstained</i>, Maria Del Rosario Villasana - <i>YES</i>, Simon Hanson – <i>YES</i>; <p>The votes of the Council Alternates: Classified Staff: Karl Gamarra - <i>YES</i>, Linda Liu – <i>YES</i>; Faculty: Mitra Sapienza – <i>YES</i>; Students: Heather Brandt – <i>YES</i>; Total: YES - 12 votes, ABSTAINED – 2 votes, NO – 2 votes. Motion passed and will be forwarded to the Chancellor for approval.</p>
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	<p>c) BP and AP 7.16 – Naming and Memorials – second read (Action item)</p>	<ul style="list-style-type: none"> • Kristin Charles brought BP and AP 7.16 for the second read and reminded the Councilmembers that these policies came through the facilities committee, have been recommended by them, and reflect the work of a workgroup which consisted of administrators, classified staff, and faculty. They have been shared with all constituency groups. • One new proposed change to the policy is to strike down the sentence stating that the Chancellor shall develop administrative procedures to support this policy. She clarified that this is not a new policy, as it has been in place for some time, however, previously there has not been a fully approved administrative procedure. • AP 7.16 covers naming criteria, the submission of proposals, the review and approval of commemorative naming. • The process of naming the memorials is participatory and requires for someone to submit a proposal, which is then vetted through Participatory Governance and ultimately sent to the Chancellor and the Board for approval. • The workgroup has been putting together a list of currently named buildings to create an ongoing registry. <p><i>Questions and Comments:</i></p> <ul style="list-style-type: none"> • Motion to move the item forward for endorsement after the second reading moved by Simon Hanson and seconded by Joseph Reyes. Item approved for endorsement.
	<p>d) Recommending Adoption of a Board Policy and Administrative Procedure on Multiple and Overlapping Enrollments –</p>	<ul style="list-style-type: none"> • Tom Boegel stated that this item is coming to the PGC for the second reading. • The Education Policies committee has been conducting a review of the college’s board policies and administrative procedures related to

	second read (Action Item) AP BP	<p>the academic program. During the review it was determined that a new policy on multiple overlapping enrollments in compliance with the regulations was needed. This new policy does not represent any changes in the existing practice, however. It was recommended by the Academic Senate back in March, as well as by Associated Students and the Classified Senate.</p> <ul style="list-style-type: none"> • Joseph Reyes moved to endorse the policy; motion seconded by Simon Hanson. Motion passed.
10.	New Business <ul style="list-style-type: none"> • No items 	
11	Standing Committee Reports <ul style="list-style-type: none"> • No reports 	
12	Future Agenda Item	Continue the discussion about the possibility of meeting on August 4 th to discuss the budget. Discussion of public comment protocols and procedures.
13	Adjournment	5:13 PM

**PGC Meeting
Summary of Actions Taken on May 5, 2022**

Committee Updates:

Agenda Item	Action Taken
PGC Meeting – May 19, August 4 and June 2022 minutes.	The meeting on May 19 th will proceed as scheduled. Summer dates will be discussed during the next meeting.
R2C Update	Motion passed to recommend making the R2C an official workgroup of the PGC.
BP and AP 7.16 – Naming and Memorials	PGC moved to recommend the endorsement of BP and AP 7.16
Recommendation to adopt a Board Policy and Administrative Procedure on Multiple and Overlapping Enrollments AP BP	PGC moved to recommend the adoption of Board Policy and Administrative Procedure on Multiple and Overlapping Enrollments. Motion passed.

Unfinished Business:

Agenda Item	Action Taken
<ul style="list-style-type: none"> • To continue discussion on public comments • To continue discussion about August 4th and August 19th meetings. 	