

SAN FRANCISCO COMMUNITY COLLEGE  
DISTRICT POLICY MANUAL

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| <b>Title:</b><br><b>LEGAL SERVICE</b>                                     | <b>Number:</b><br><b>BP 2.05</b>    |
| <b>Legal Authority:</b><br><b>California Education Code Section 70902</b> | <b>No Corresponding<br/>CCLC BP</b> |

The General Counsel shall advise the Board and the Chancellor of the San Francisco Community College District on questions of law affecting the operation of the District. Upon request, the General Counsel shall render opinions interpreting the law affecting the District.

The Office of the General Counsel shall be responsible for coordination of legal activities related to litigation affecting the District. The Office of the General Counsel shall approve as to form, and upon request shall prepare resolutions, contracts, and other legal instruments.

The Office of the General Counsel shall maintain at all times a complete and accurate copy of all policies authorized by the Board, and under the direction of the Chancellor in their capacity as Secretary to the Board shall perform such other duties as are assigned by the Board and the Chancellor of the District.

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| <b>Recommended by Participatory Governance Council:</b> October 6, 2022 | <b>Page 1 of 1</b> |
| <b>Approved by Board of Trustees:</b> December 8, 2022                  |                    |